

CHARTER OF THE SCAG AVIATION TECHNICAL ADVISORY COMMITTEE (ATAC)

Purpose of the Committee

To provide technical recommendations to SCAG Aviation Staff on long-range regional aviation plans and demand forecasts, regional aviation studies, current regional aviation issues, and strategies to implement adopted regional aviation plans including ground access project prioritization, airport marketing strategies, inter-agency coordination, and new aviation legislation and Federal rulemaking. All recommendations will be designed to facilitate the development of new or revised regional aviation policies or aviation demand forecasts for the Regional Transportation Plan, including recommendations on aviation-related legislation or Federal rulemaking that potentially impact those policies and forecasts.

Responsibilities

The Committee will carry out the following responsibilities:

- Review and comment on drafts of all aviation-related technical reports developed by SCAG aviation staff and their consultants including, but not limited to, aviation demand forecasts, airport and airspace capacity analyses and forecasts, environmental analyses, airport ground access studies, airport marketing studies, airport management studies, inter-governmental relations studies, and implementation action plans, and forward related recommendations to SCAG Aviation Staff.
- Review and comment on proposed parameters and assumptions used to generate new aviation demand forecasts for the Aviation Element of the Regional Transportation Plan, and forward related recommendations to SCAG Aviation Staff.
- Review and comment on proposed strategies to implement adopted regional aviation plan including ground access project prioritization, airport marketing strategies, inter-agency coordination, and new aviation legislation, and forward related recommendations to SCAG Aviation Staff.
- Review and comment on new aviation and airport planning and development projects
- Review and comment on aviation-related legislation and Federal rulemaking that potentially impact adopted regional aviation policies or aviation demand forecasts.
- Provide a forum for the exchange of information and viewpoints on aviation issues and topics of current interest, as well as the dissemination of information on new aviation technology and airport management best practices, for ATAC members and other interested parties.



Composition

The Committee will be comprised of one representative from each commercial and general aviation airport in the region, as well as representatives from the San Diego County Regional Airport Authority, San Diego County Airports, the National Business Aviation Association, the Aircraft Owners and Pilots Association, Southern California Airspace Users Working Group, and the California State University Los Angeles Aviation Administration Program. Each of these entities will be formally invited by SCAG to appoint a designated representative and alternate to serve on the Committee. For individual airports, airport sponsors of those airports will appoint designated representatives and alternates. New members can be added to the Committee as appropriate, such as aircraft manufacturers, military air base representatives, representatives from economic development organizations, representatives from ground transportation service providers, and representatives from other aviation-related organizations.

Ex-officio, non-voting members on the committee will include the Federal Aviation Administration Western-Pacific Region, the Federal Transportation Security Administration, the State of California Division of Aeronautics, the Association of California Airports, the California Pilots Association, Air Transport Association, the General Aviation Manufacturing Association, and the National Air Transportation Association. Additional ex-officio, non-voting members can be invited to participate by a simple majority vote of the committee members.

Committee Chair and Vice-chair

The committee will elect a Chair and Vice-chair by a majority vote of those members present. Eligibility for serving as Chair or Vice-Chair will be limited to Committee voting members representing airport sponsors or authorities. The Chair and Vice-Chair will serve for a term of at least one year. The Vice-Chair will run meetings of the committee when the Chair is unable to attend.

Meetings

The Committee will meet on a bi-monthly (every other month) basis, with additional meetings held as needed. Meetings will be held at different airport locations around the region, as well as the SCAG offices. The Committee will have the authority to convene additional meetings as circumstances require.

All Committee members are expected to attend each meeting, either in person or via videoconferencing or teleconferencing facilities when they are available.



The Committee will invite others to attend meetings and provide pertinent information as needed, including SCAG non-aviation staff. Meeting agendas will be prepared and provided in advance to members by SCAG aviation staff, along with appropriate briefing materials. Minutes of each meeting will be prepared and made available to the public.