

DEPARTMENT OF TRANSPORTATION

Federal Aviation Administration

Las Vegas Tower
5755 Kelley Lane
Las Vegas, NV 89119

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Las Vegas Tower

Effective: 10/18/2024 1400 (UTC)
Letter to Airmen: LTA-LAS-14

Subject: NATIONAL BUSINESS AVIATION ASSOCIATION (NBAA) CONVENTION

Cancellation: 10/25/2024 0600 (UTC)

In anticipation of numerous aircraft operating to and from the Las Vegas area in conjunction with the 2024 NBAA Convention, the following procedures will be used to enhance safety and minimize air traffic delays. **These procedures will be in effect from 1400z October 18 until 0600z October 25, 2024.**

NOTE: Pilots should review all applicable NOTAMs and arrival/departure procedures prior to flight in the Las Vegas area.

NBAA CONVENTION SITE

Henderson Executive Airport (KHND) in Henderson, NV will be the host airport for the 2024 NBAA Convention aircraft static display.

SPECIAL AIR TRAFFIC PROCEDURES

Affected Airports

Airport	Identifier
Henderson Executive Airport	KHND
North Las Vegas Airport	KVGT
Harry Reid International Airport	KLAS
Boulder City Airport	KBVU

Las Vegas Area Airport Traffic Control Towers Hours of Operation

HND Daily 6:00am PDT (1300z) – 8 pm PDT (0300z)

VGT Daily 6:00am PDT (1300z) – 8 pm PDT (0300z)

NOTE: Check current NOTAMs for possible modifications to the hours of operation.

Preferred Arrival Routings

To expedite aircraft movement through the Las Vegas metropolitan area, arrivals to KHND need to file one of the following arrival routes:

RNAV Arrivals:

From the NW: GAMES ONE (RNAV) Arrival

From the NE: BOEGY ONE (RNAV) Arrival

From the S/SE: NTNDO ONE (RNAV) Arrival

From the S/SW: NTNDO ONE (RNAV) Arrival

NOTE: *Due to the complexity and volume associated with this event, users can anticipate dynamic reroutes that will allow an orderly transition of all users inbound to the controlled airports.*

Practice Approaches

Practice approaches to airports within 60 NM of LAS will be extremely limited and potentially unavailable due to the volume associated with the NBAA convention.

Air-Files/IFR Pick-Ups

Due to the high volume of traffic, IFR "Air-File" and IFR "Pick-Up" clearances will not be accepted/issued within 200 NM of LAS.

TRAFFIC MANAGEMENT INITIATIVES (TMI)

The Federal Aviation Administration Air Traffic Control Systems Command Center (ATCSCC) may utilize TMI for this event when arrival/departure demand is expected to approach or exceed airport capacity.

TMI for this event are designed to provide equitable access to airports and airspace. To maintain program integrity and minimize delays, airborne changes of destination between LAS, HND, or VGT will not be accepted. Duplicate flight plans, same call sign with multiple times, to these airports are subject to removal from the system.

Flight plans should be filed at least 12 hours prior to proposed time of departure, but not more than 22 hours. This will ensure that your flight is properly considered in the planning of any TMI and will ensure that demand predictions are accurate.

Possible TMI may include the use of "Expect Departure Clearance Times" (EDCT) for all domestic IFR arrivals. Aircraft assigned an EDCT will be expected to depart within 5 minutes of the assigned time. Aircraft unable to depart within 5 minutes of assigned EDCT should advise ATC and request a new EDCT assignment.

In addition, "Gate-Hold" procedures may be implemented during times of increased arrival/ departure traffic. The ATIS will specify whether all (VFR and IFR) or only IFR aircraft are temporarily subjected to ground delay at the ramp. Affected departures will be informed of which frequency to contact for receipt of an engine start/taxi clearance time.

EXAMPLE: *"GATE HOLD PROCEDURES ARE IN EFFECT.ALL AIRCRAFT (or ALL IFR AIRCRAFT) CONTACT (ATC Position) ON (frequency) FOR ENGINE START TIME."*

NOTE: *Due to the high number of itinerant departures, aircraft may be held on the ramp to facilitate sequencing, expedite departures, and comply with traffic management restrictions.*

There will be no air traffic slot reservations required for this event.

NOTE: *Aircraft on published Flight Demonstration routes are exempt from this program.*

DEPARTURE AND PARKING INFORMATION

Special Event Parking Program (PPR)

Due to the high volume of air traffic anticipated during the 2024 National Business Aviation Association (NBAA) Convention activities, a special event parking program will remain in effect for arrivals and departures, including drop-and-go operations, to and from airports in the Las Vegas metropolitan area, between October 18, 2024, and October 25, 2024. The following flights are exempt from the special event parking program: regularly scheduled air carriers and air taxi operations, including flights operating under Title 14, Chapter II, Subchapter D, Part 380, which covers Essential Air Service under the Small Community Air Service Development Program (SCASDP).

Participating special event parking program airports include—Harry Reid International Airport (KLAS), Henderson Executive Airport (KHND), and North Las Vegas Airport (KVGX).

For special event parking program, review the airport’s NOTAM, and as directed in the NOTAM contact your preferred FBO at that airport, or the Airport Authority.

Special event parking program (PPR) should not be confused with any separately required airspace reservations.

Traffic in the area is expected to be significantly higher than normal operations. Operators without Special Event Parking Program reservations should expect significant delays in and out of the area with the possible denial of service.

VFR PILOT CLARIFICATION: VFR services will be limited or unavailable within the L30 terminal airspace as well as the surrounding Los Angeles Center sectors. Please contact the FBO or Airport Authority where you are based and at those locations where you intend to arrive/depart for additional information.

HND PROCEDURES AND INFORMATION

HND Frequencies

HND ATCT - monitor ATIS for appropriate frequency	125.1
HND Ground Control	127.8
HND Clearance Delivery	118.425
HND Unicom	122.95
HND ATIS	120.77

FBO	PHONE NUMBER	FREQUENCY
HND Executive Airport	(702) 261-4800	131.575

Parking

Henderson Executive Airport is requiring reservations for all parking, drop-off, and pick-up operations from October 18th through October 25th. Operators may call the HND FBO at (702) 261-4800 or utilize <http://hnd.aero/Forms/NBAABACE> (<http://hnd.aero/Forms/NBAABACE>) site for reservations.

HND airport management may ask arrivals without prior parking arrangements to depart if parking areas reach capacity.

Student training flights and flight schools are highly encouraged to operate at other airports between October 18, 2024, and October 25, 2024. Training flights during this time for student solo cross-country flights, touch-and-go landings, low approaches, and practice instrument approaches at Henderson Executive Airport are highly discouraged.

Visit the Henderson Executive Airport website (<http://www.hnd.aero/>) for other information.

IFR Arrivals

- Monitor ATIS prior to initial call.
- **DO NOT STOP ON ACTIVE RUNWAY.** Expeditious clearing of the runway is essential.
- Utilize the first available exit unless otherwise instructed.
- Contact Ground Control on frequency 127.8 when instructed by the tower controller.
- In VMC conditions, visual approaches to RWY17R/L are preferred due to traffic and workload. The use of the RNAV visual approach into HND will be granted via request and may result in significant delay.

VFR Arrivals

- Monitor ATIS for VFR arrival procedures and the appropriate tower frequency.

- Contact HND tower at least 10 miles from the airport.
- Advise tower of aircraft type, call sign, direction and distance from the airport, and the appropriate ATIS code.
- Follow the tower controller's directions for pattern entry, sequencing, or holding instructions.
- **DO NOT STOP ON ACTIVE RUNWAY.** Expeditious clearing of the runway is essential.
- Utilize the first available exit unless otherwise instructed.
- Contact Ground Control on frequency 127.8 when instructed by the Tower Controller.

DO NOT ENTER LAS VEGAS CLASS BRAVO AIRSPACE WITHOUT APPROVAL

Departure Procedures

- All fixed wing VFR/IFR aircraft should monitor the ATIS before engine start for special ground movement instructions.
- Do not call for taxi until you are the number one aircraft that can enter a taxiway from the ramp or parking area.
- If you are IFR do not call for taxi until you have received an IFR clearance.
- Remain on ground control until instructed to contact/monitor tower or until number one for departure at the runway.
- Aircraft parked on the NBAA Static Display ramp will receive special instructions from the NBAA on site ramp coordinator for their departure after the show closes.

Airship and Military Aircraft Operations

Airship operations, including parking, are restricted to those operators who have made prior arrangements with the HND Airport Manager's Office.

Prior Permission Required (PPR) authorization is required for military aircraft. Military helicopter contract fuel will not be available.

Airship and military aircraft pilots should contact the HND Airport Manager's Office directly with their requests at (702) 261-4802.

DEMONSTRATION AND PRESENTATION FLIGHTS

The airspace and military ranges in and around the Las Vegas area present unique challenges to air traffic management of local "out and back" flights. Areas near Las Vegas are problematic for ATC and the necessary coordination between Las Vegas TRACON and Los Angeles Center may not support the needs of a typical demo flight profile.

Therefore, you should provide Las Vegas TRACON with as much advance notice as possible of your requested flight parameter. The FAA will accommodate your request to the extent possible, consistent with normal operations into and from the Las Vegas area.

IFR Flight Demonstration Procedures

Contact Las Vegas TRACON TMU at (725) 600-7011 for approval.

- File a flight plan for this route through Flight Service(1-800-wxbrief).
- Aircraft identification while using these routes will be "DEMO" plus the last three characters of the aircraft registration.
- File one of the following routes:
 - **FL230 and below: KHND.OYODA2.BOJAC..BYSEN.NTND01.KHND**
 - **FL240 and above: KHND.SCAMR2.IWANS..BOEGY.BOEGY1.KHND**
- Any deviation from these routes will terminate special handling procedures.
- Aircraft terminating early on any demonstration route could encounter significant delays.

VFR Flight Demonstration Area

A VFR flight demonstration area will be available, traffic permitting, during the NBAA convention. The VFR practice area is located NW of VGT in Nellis Air Traffic Control Facility Airspace. When utilizing the practice area, all pilots are strongly encouraged to broadcast their position and intentions on 122.75. Assistance with specific location information

regarding this area can be obtained from VGT ATCT at (702) 648-6588.

FLIGHT PLANS AND WEATHER INFORMATION

To ensure proper processing, flight plans should be filed at least 4 hours prior to departure. Special Event Parking Program PPR confirmation numbers should be entered in the remarks section of each flight plan.

FLIGHT SERVICES

Pilot briefing and flight planning services are available by telephoning Flight Service at 1-800- WX-BRIEF (1-800-992-7433).

Contact Flight Service Radio on 122.35 for VFR flight plan activation and closure. In-flight pilot reports are encouraged.

William Wadley
Air Traffic Manager, Las Vegas Tower